

## Oxford Schools 2008/09

**The enclosed application form MUST be completed even if a continuing authority was signed for last year; a new application is required for autumn term.**

### Prices

The prices shown on the fare table represent the cost for a single term for AM and PM travel. Half term passes are available at 50% of the quoted fares but a £10 administration fee is charged for each half term application. For students who travel either AM or PM only, the price is two thirds of the return fare.

- Where a second, third or fourth student in the same family also travels, we offer a discount of £10 per term for each extra child.
- We do not issue passes for individual days of the week.
- Occasionally travellers may pay the driver cash for each single journey. This is £3 regardless of stop for each one-way journey.
- For students with exam leave a special rate for the summer term may be available this must be requested before the summer term starts.
- We are offering a **£10 discount for termly AM & PM only travel paid by continuous credit card.**

### Applications

Applications for each term are taken on a **strictly first come first served basis.** A student's place is only guaranteed once cleared payment has been received. You are advised not to leave application to the last moment, as most routes were full last year. We endeavour to send passes out about one week before the start of each term, so a last minute rush will only delay matters. If application is made with the Continuous Credit Card Authority (see below) we treat this as firm and no other action is required by you for the whole year. If you apply for one term only, **you are responsible for renewing for the following term, as reminders will not be sent.**

- We prefer applications in writing on our own forms, mainly because it affords the opportunity to pay by Continuous Credit Card Authority. There is no longer any need to send stamps or an envelope for the pass.
- Passes are issued for each term (or half term if applicable).

### Payment

We accept payment by cheque or credit card (Visa, MasterCard or Switch only). Credit cards are debited about 3 weeks before the start of term to allow for clearance and production of the pass.

**The continuous Credit Card Authority allows us to charge the card before the start of each term for the whole year but it must be renewed at the start of each school year**

**Should the number of passengers fall below a level that is viable, Jeff's coaches reserves the right to alter or withdraw the service after giving reasonable notice.**

### IMPORTANT NOTES

Generally we will run to the four main schools term dates. Oxford High, Magdalen College, Rye St. Anthony and Headington Schools. There will be no coaches on last day of term PM due to all schools finishing at different times

**IF YOUR CHILD ATTENDS ANOTHER SCHOOL YOU MUST RING FOR OUR RUNNING DATES.**

Due to the increasing number of lost bus passes, in the event that bus passes are lost or stolen, an administration fee shall be applied before we issue a new pass.

A fee will also be applied to any bus passes that are changed or modified after payment has been received. Any refund due will not be paid until the new pass has been received. It is your responsibility to return it to us, and we suggest that in these cases that it is sent recorded post.

**Jeffs coaches reserve the right to refuse travel or permanently ban passengers from the routes in the event of continuous misbehaviour. No refund will be given.**

**For further information telephone 01295 768292 from 08.00am – 17.00pm and ask for school passes.**